

PUNJAB AGRICULTURAL RESEARCH BOARD

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Subordinate Legislation: PARB REGULATION (Holding of workshops)

NOTIFICATION

No. PARB-VIII-3(23)91:Consequent upon approval by the Board, given in the 17th PARB Board meeting held on 20-01-09, following **criteria for funding to organize scientific conferences/workshops/seminars, etc** is hereby notified :-

1. Eligibility criteria:

- a) The conference/workshop etc. should be arranged by the Punjab based agricultural research or HEC recognized educational institution only.
- b) The recommendation of the Head of the organization shall be a pre-requisite for funding.
- c) The conference etc. shall be on a high priority research, education or development area of Punjab preferably under one of the research themes identified by PARB for high priority research or emerging issues.
- d) The funding for conference etc. must be shared by the organizer(s) or by some other agency.
- e) Conference shall relate to the mandate/functions of the organization intending to organize the conference etc.

2. The funding procedure shall be as under:

- a) Funding shall be made out of the PARB budget allocated for the purpose. The proposals shall be invited twice in a year (June and December) after wide publicity from the agricultural research and educational organizations for arranging workshops/conferences/seminars/symposium etc. Decision of funding shall be finalized in January and July of each year.
- b) Funding shall be approved by the Executive Committee.
- c) Maximum five foreign delegates shall be sponsored for any conference.
The following items shall be eligible for funding:
- d) Return air fare and visa fee of foreign delegates in economy class for those who are presenting research papers in the conference.
- e) Hotel stay of foreign delegates (actual expenses with limit as approved by the EC).
Provided that the maximum number of foreign delegates to be sponsored shall not be more than five for any conference.
- f) Publication of proceedings of the conference/workshop provided PARB is represented on the committee arranging publication.
- g) Publicity of conference (only electronic/print media and banner indicating PARB as sponsor), not exceeding 25% of total funding by PARB for any conference/workshop.

Note: After the conference/workshop/seminar, the organizers shall be bound to submit vouched account to PARB for audit.

3. Merit criteria:

- a. Expenditures borne by the host organization (One mark for every % of total expenditures).
- b. Expenditures borne by the other funding agencies (One mark for every % of total expenditures).

- c. Number of foreign delegates of eminence in the concerned field (five marks for every foreign delegate presenting paper).
- d. Number of papers to be presented in the conference etc. (one mark for every oral presentation and half mark for every poster presentation).
- e. Number of expected participants (One mark for every 10 participants).
- f. Importance of the conference in relation to current PARB themes (25 marks-to be determined by the EC).
- g. Relationship of conference to emerging issues in agriculture sector (15 marks-to be determined by the EC).

Qualifying marks shall be one hundred fifty (150). In case of tie, preference shall be given to the conference with lower funding demand.

Dr. Mubarik Ali
Chief Executive

No. PARB.

Dated

A copy for information is forwarded to:-

1. The Minister for Agriculture, Punjab/Chairman PARB.
2. The Chairman, P&D Board Punjab Lahore
3. All the Members of Board of Governors, PARB.
4. The Chairman, PARC, Islamabad.
5. Vice Chancellor, Punjab University, Lahore
6. Vice Chancellor, Islamia University, Bahawalpur.
7. Vice Chancellor, Pir Mehar Ali Shah Arid University, Rawalpindi.
8. Vice Chancellor, Baha-ud-Din Zakria University, Multan.
9. Vice Chancellor, Sargodha University, Sargodha.
10. The Vice Chancellor, LUMS, Lahore.
11. The Rector, Lahore school of Economics, Lahore.
12. Member Agriculture, Planning Commission of Pakistan, Islamabad.
13. Director Punjab Economic Research Institute (PERI), Jauhar town, Lahore
14. All the members of Executive Committee of PARB.
15. Director General Agriculture (Research), AARI, Faisalabad.
16. Director General Agriculture (Extension & AR), 21-Davis Road, Lahore
17. Director General Agriculture (Field), 21-Davis Road, Lahore
18. Director General Agriculture (Water Management), 21-Davis Road, Lahore
19. Director General Agriculture (PW&QC), 21-Davis Road, Lahore
20. All the Executive Members of PARB.
21. P.O to Secretary Agriculture, Government of the Punjab, Lahore.

Dr. Mubarik Ali
Chief Executive